



AGENDA: TECHNICAL COORDINATING COMMITTEE

1. Ethics Statement

David Edwards, Chairperson

2. Public Comment

3. Amend/Adopt Agenda.....(ACTION NEEDED)

David Edwards, Chairperson

4. Approval of Minutes from May 2023.....(ACTION NEEDED)

David Edwards, Chairperson

5. Coordinate Our Future.....(INFORMATION)

Reaghan Murphy, Centralina

The COORDINATE Our Future project is an integral piece of travel demand modeling, planning and decision-making across our region. The Metropolitan Planning Organizations (MPOs) across our region depend on the Metrolina Regional Travel Demand Model (MRM) to forecast transportation needs and priorities. To better link this process to locally adopted land use policy, Centralina has been asked to update and develop land use and development data across the region. Accurate documentation of local land use and growth builds confidence in the MRM outputs and better reflects the true transportation needs created by local land use policy and decisions. Centralina Regional Council staff are currently in the process of gathering and updating regional GIS data layers to support development of the 2055 MTPs.

This briefing by Centralina Regional Council will include an overview of COORDINATE Our Future, an update on work completed so far, and a forecast of upcoming engagement activities and requests for local planners and staff to help achieve the most accurate local and regional datasets possible.

6. Revised RRRPO 2024 PWP/Budget Increase.....(ACTION NEEDED)

Lee Snuggs, RRRPO

The RRRPO yearly budget from NCDOT was increased from \$132,969 to \$153,000. The official FY2024 Increased Allocation Letter, as well as our previously approved FY24 PWP budget is included in the agenda packet. Statements from Andy Bailey concerning the increase are:

**The purpose of the FY24 increase is to offset the price increase of goods and services required for the administration of the RPO. The last increase in budget was 2017, and since that time cost has increased exponentially.*

**If you would like to request a Project or Special Study for your jurisdiction, this is to be accomplished in January, 2024, when you will receive an email from Jamal Alavi for request of Project(s)/Special Studies for FY25.*

**The 15% supplement from NCDOT to assist with jurisdiction's local match is only guaranteed for FY24.*

**7. Reduced Conflict Intersection(RCI).....(INFORMATION)
Theo Ghitea, NCDOT**

NCDOT has established a Reduced Conflict Intersection workgroup to help market and educate the public of the benefits of RCI's.

**8. Town of Badin Signage Update.....(INFORMATION)
Lee Snuggs, RRRPO**

The RRRPO has been working with the Town of Badin for new signage to be located at Hwy.#24/27 & Valley Drive.

9. Transit Providers

a. ACTS.....Tanya Byrd

b. UCT.....Theresa Torres/Bjorn Hansen

10. NCDOT Updates

a. County Updates.....Division Staff

b. Mobility & Safety Division.....Regional Traffic Staff

c. Corridor Development Engineer..... Scott Miller

d. Transportation Planning Division..... Roger I. Castillo

11. Old Business

12. New Business

13. Adjourn

Lunch Provided

Next Meeting: November 14, 2023



Technical Coordinating Committee Meeting Minutes

Members Present: David Edwards (Chair – Wadesboro), Bob Remsburg (V. Chair - Stanly County), Roger I. Castillo (NCDOT-Planning Division), Scott Miller (NCDOT-Div. 10), Scott Efird (Locust), Kevin Robinson (Albemarle), Tanya Byrd (Anson County), Bridgette Helms (Stanfield), Erik McGinnis (Alt-Misenheimer), and Lee Snuggs (RRRPO).

Members Absent: Lanny Hathcock (Oakboro), Jay Almond (Badin), Susan Almond (New London), Bjorn Hansen (Union County), Minnie Staton (Polkton), and Melissa Hildreth (Peachland).

Others Present: Theo Ghitea (NCDOT-Div. 10-Alt.), Sean Epperson (NCDOT), Randy Shank (Stanly County-Alt.), Pate Butler (NCDOT), and Christina Brown (Stanly County Airport).

The meeting convened at 10:00 am. Quorum was established.

1. Ethics Statement

The Ethics Statement was read to members by Chairperson David Edwards.

2. Public Comment: None

3. Amend/Adopt Agenda (Approved)

A motion was made by Scott Efird to approve the agenda.

It was seconded by Eric McGinnis and unanimously approved.

4. Approval of Minutes from May 2023 (Approved)

A motion was made by Scott Efird to approve the minutes.

It was seconded by Kevin Robinson and unanimously approved.

5. RRRPO 2024 PWP(Approved)

Lee Snuggs, RRRPO

The final draft of RRRPO PWP24 was discussed and questions answered.

The possibility of a budget increase from NCDOT for PWP25.

A motion was made by Bridgett Helms to approve the RRRPO PWP24.

It was seconded by Kevin Robinson and unanimously approved.

6. Stanfield Sidewalk Project (Approved)

Lee Snuggs, RRRPO

A synopsis of the early history of the Stanfield Sidewalk was provided for current board members. In 2015, the original project estimate was \$650K. The updated 2022-23 project estimate increased project cost by \$500K. NCDOT is going to utilize Hi/Lo funds to cover the increase in project cost. This would provide funding at no additional cost to Stanfield. Upon studying the plan from 2015, Stanfield requested to change part of the sidewalk from the west side to the east side of the street. This is a change in project scope and an additional cost of \$120K. Stanfield would be required to provide a 20% match on the change of project increase. The Stanfield Town Board is in support of the current project plan and the required town match.

A motion was made by Scott Efirm to approve the RRRPO's continued support of the Stanfield Sidewalk Project with modifications.

It was seconded by Bob Remsburg and unanimously approved.

7. CMAQ Funds Swap (Approved)

Lee Snuggs, RRRPO & Scott Miller, NCDOT

After much discussion and studies over the past months, the RRRPO chose to support the Roundabout in Misenheimer #52/Pfeiffer University, Gray Stone Day School for the CMAQ Funds Swap. A resolution from the Village of Misenheimer will be required for NCDOT to use Hi/Low Funds to supplement the cost of the project.

A motion was made by Scott Efirm to support the Misenheimer Project for the RRRPO's CMAQ Funds Swap. It was seconded by Bridgette Helms and unanimously approved.

8. Metrolina CommunityViz Data & Model Presentation/Statement of Work(SOW) Contract (Approved)

Lee Snuggs, RRRPO

The objective of this project is to update the 2019 Metrolina Region CommunityViz Model and use it immediately for the Rocky River Rural Planning Organization (RRRPO) planning area represented in the 2055 Metrolina Regional Travel Demand Model. Specifically, the work will focus on updating the 2019 Metrolina CommunityViz data and model created for the 2050 Metrolina Regional Travel Demand Model, and associated land use data, to allocate future socioeconomic data at the traffic analysis zone level. At the completion of the project, Centralina Regional Council will provide the file structure and GIS data files used to create the Metrolina CommunityViz Model to RRRPO and its member jurisdictions for independent use.

A motion was made by Kevin Robinson to support the project with a cap of \$10k over any 3 year period. It was seconded by Eric McGinnis and unanimously approved.

9. Transit Providers:

a. ACT: Tanya Byrd

- New client guidelines introduced.
- Hefty rate increase in place by July 1, 2023.
- Two new buses to be purchased.
- Progress on the new facility, contracts completed and meetings with builders. Projected occupation date February-March, 2024.

b. SCUSA: Randy Shank

- Two news vans delivered from FY22.
- Orders have been placed for FY23 vans.
- No increase in rates for this year.

10. NCDOT Updates:

a. County: Division Staff

- **NC 24/27 Widening Project (R-2530B)** – Controlling operation is wet utility work. All water lines have been installed and are currently being tested. Sewer has been installed and crews are finalizing services. Once utility work is completed, crews will shift traffic near town to finish culverts, pipes, grading, etc. NCDOT expectation is a completion date by the end of this year.
- **Old Cottonville Road Emergency Bridge Closure (DJ00246)** –All piles have been driven and one end bent has been poured. Completion date is scheduled for the end of May.
- **Millingport Road Bridge Replacement (DJ00390)** – Construction has not started but is expected to start once DJ00426 has been completed, projecting the first part of June for startdate. The bridge is over Long Creek near Richfield.
- **City Pond Road Bridge Replacement (B-5809)** – The bridge is completed and open to traffic.
- **US 52 Bridge Replacement over Rocky River (B-4407)** – The new bridge is completed and open to traffic. The old structure is being torn down. Road work is expected to be completed by the end of June.

b. Mobility & Safety Division: Regional Traffic Staff

- No major projects have been submitted. Minor projects such as curb alerts, etc. were submitted.

c. Corridor Development Engineer: Scott Miller

- Appreciation was expressed on the decision for the CMAQ Swap Funds. Three projects have been funded that were on the SPOT list.

d. Transportation Planning Division: Roger I. Castillo

- The Anson County Steering Committee was updated in April regarding draft recommendation maps, lists and project sheets. A preliminary public input survey was also shown. For documents shared at steering committee meetings, please see the link below:

https://connect.ncdot.gov/projects/planning/Pages/CTP-Details.aspx?study_id=Anson+County

- The N.C. NEVI Program will initiate a procurement process in fall 2023 to install Direct Current Fast Charging (DCFC) EV stations along the
- State's Alternative Fuel Corridors. NCDOT anticipates entities that are interested in deploying EV Supply Equipment (EVSE) under the NEVI

program will form teams potentially consisting of: Site Developers, EVSE Providers, Site Hosts.

To help these entities prepare to respond to the procurement process, NCDOT is facilitating an online database in addition to the May 9 virtual meeting that was held.

NC NEVI Networking Database: Ongoing until June 30, 2023:

<https://publicinput.com/nevi-networking>

- The Traffic Survey Group is providing an updated Seasonal Grouping and Factors table for your use and reference when factoring from Daily Volume to AADT by Day of Week by Month. This seasonal factor table can be found on our Traffic Survey website: <https://connect.ncdot.gov/resources/State-Mapping/Pages/Traffic-Monitoring-Reports-Statistics.aspx>.
- The U.S. Department of Transportation (U.S. DOT) opened the second round of the Safe Streets for All (SS4A) Discretionary Grant Program and released the FY23 Notice of Funding Opportunity. The SS4A Grant Program, established by the Bipartisan Infrastructure Law, funds regional, local, and Tribal initiatives through grants to prevent roadway deaths and serious injuries. The program supports the National Roadway Safety Strategy and the U.S. DOT goal of zero deaths and serious injuries on our nation's roadways. A webinar series is available for more information. Applications are due by 5:00 PM ET on July 10, 2023.

11. Old Business: None

12. New Business:

- Congratulations to Sean Epperson on his promotion to Deputy Division Engineer.
- Discussion to research rail projects in our region to utilize NCDOT rail funds.

13. Adjourned at 11:10 am.

Adopted: This the 12th day of September, 2023.

David Edwards, TCC Chairperson

Lee Snuggs, Secretary



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J. ERIC BOYETTE
SECRETARY

June 1, 2023

Mr. Lee Snuggs, Regional Planner
Rocky River Rural Planning Organization
201 South Second Street
Albemarle, North Carolina 28001

Subject: Rocky River Rural Planning Organization, FY 2024

Dear Mr. Snuggs:

The North Carolina Department of Transportation has allocated Federal SPR (State Planning and Research) funds as detailed in the chart below:

FY 2024 Rocky River RPO Allocation			
80% Federal SPR funds	5% local match	15% State funds (Local Match Assistance per NCGS 136-214)	Total not-to-exceed work plan Federal + local match
\$122,400	\$7,650	\$22,950	\$153,000

The funds are available on a reimbursable basis according to an 80/5/15 cost share and are expected to be matched by a minimum 5% local funds.

Reimbursement for planning expenses should be made through the invoice submittal procedure as outlined by the RPO Administrative Procedures. Reimbursements will only be made for transportation planning expenses incurred in executing the work tasks described in your approved FY 2024 PWP, which is due by May 16, 2023.

If you have any questions or concerns, please feel free to contact me at jalavi@ncdot.gov, (919)-707-0901.

Sincerely,

Jamal Alavi

Jamal Alavi, PE
Director
Transportation Planning Division

Cc: Andy Bailey, NCDOT
Roger Castillo, NCDOT

FY 2024 (July 1, 2023-June 30, 2024)
 PLANNING WORK PROGRAM
 ANNUAL FUNDING SOURCES TABLE
 Rocky River Rural Planning Organization

TASK CODE	WORK CATEGORY	RPO PROGRAM FUNDS			
		LOCAL	State	FEDERAL	TOTAL
		5%	15%	80%	100%
I. DATA COLLECTION AND ASSESSMENT					
I-1	DATA COLLECTION AND ASSESSMENT	\$ 1,000	\$ 3,000	\$ 16,000	\$ 20,000
I-1.1	Highway				
I-1.2	Other Modes				
I-1.3	Socioeconomic				
I-1.4	Title VI				
II. TRANSPORTATION PLANNING					
II-1	COMPREHENSIVE TRANSPORTATION PLAN (CTP) DEVELOPMENT	\$ 1,350	\$ 4,050	\$ 21,600	\$ 27,000
II-1.1	Develop CTP Vision				
II-1.2	Conduct CTP Needs Assessment				
II-1.3	Analyze Alternatives and Environmental Screening				
II-1.4	Develop Final Plan				
II-1.5	Adopt Plan				
II-2	PRIORITIZATION	\$ 560	\$ 1,680	\$ 8,960	\$ 11,200
II-2.1	Project Prioritization				
II-3	PROGRAM AND PROJECT DEVELOPMENT	\$ 821	\$ 2,464	\$ 13,140	\$ 16,425
II-3.1	STIP Participation				
II-3.2	Merger / Project Development				
II-4	GENERAL TRANSPORTATION PLANNING	\$ 1,750	\$ 5,250	\$ 28,000	\$ 35,000
II-4.1	Regional and Statewide Planning				
II-4.2	Special Studies, Projects and Other Trainings				
II-4.2.1	Special Study #1 - insert name of consultant-led study here	\$ -	\$ -	\$ -	\$ -
II-4.2.2	Special Study #2 - insert name of consultant-led study here	\$ -	\$ -	\$ -	\$ -
III. ADMINISTRATION OF TRANSPORTATION PLANNING AND POLICIES					
III-1	ADMINISTRATIVE ACTIVITIES	\$ 1,200	\$ 3,600	\$ 19,200	\$ 24,000
III-1.1	Administrative Documents				
III-1.2	TCC / TAC Work Facilitation; Ethics Compliance				
III-1.3	Program Administration				
IV. DIRECT COSTS					
IV-1	PROGRAMMATIC DIRECT CHARGES	\$ 700	\$ 2,100	\$ 11,200	\$ 14,000
IV-1.1	Program-wide Direct Costs				
IV-2	ADVERTISING	\$ 50	\$ 150	\$ 800	\$ 1,000
IV-2.1	News Media Ads				
IV-3	LODGING, MEALS, INCIDENTALS	\$ 75	\$ 225	\$ 1,200	\$ 1,500
IV-3.1	Hotel Costs				
IV-3.2	Meal Costs				
IV-3.3	Incidentals				
IV-4	POSTAGE	\$ 6	\$ 19	\$ 100	\$ 125
IV-4.1	Mailings				
IV-5	REGISTRATION / TRAINING	\$ 63	\$ 188	\$ 1,000	\$ 1,250
IV-5.1	Conference Registration				
IV-5.2	Meeting / Workshop / Training Fees				
IV-6	TRAVEL	\$ 75	\$ 225	\$ 1,200	\$ 1,500
IV-6.1	Mileage Reimbursement				
IV-6.2	Car Rental Costs				
IV-6.3	Other Travel Expenses				
V. INDIRECT COSTS					
V-1	INDIRECT COSTS	\$ -	\$ -	\$ -	\$ -
V-1.1	Incurred Indirect Costs				
RPO OPERATIONAL EXPENSE TOTAL		\$ 7,650	\$ 22,950	\$ 122,400	\$ 153,000

Approved by the TAC on: _____ 20__


 Signature, TAC Chairman


 Signature, RPO Secretary

FY 2024 (July 1, 2023-June 30, 2024)
 PLANNING WORK PROGRAM/DRAFT
 ANNUAL FUNDING SOURCES TABLE
 Rocky River RPO

TASK CODE	WORK CATEGORY	RPO PROGRAM FUNDS			
		LOCAL 20%	State 0%	FEDERAL 80%	TOTAL
I. DATA COLLECTION AND ASSESSMENT					
I-1	DATA COLLECTION AND ASSESSMENT	\$ 4,000	\$ -	\$ 16,000	\$ 20,000
I-1.1	Highway				
I-1.2	Other Modes				
I-1.3	Socioeconomic				
I-1.4	Title VI				
II. TRANSPORTATION PLANNING					
II-1	COMPREHENSIVE TRANSPORTATION PLAN (CTP) DEVE	\$ 4,800	\$ -	\$ 19,200	\$ 24,000
II-1.1	Develop CTP Vision				
II-1.2	Conduct CTP Needs Assessment				
II-1.3	Analyze Alternatives and Environmental Screening				
II-1.4	Develop Final Plan				
II-1.5	Adopt Plan				
II-2	PRIORITIZATION	\$ 2,000	\$ -	\$ 8,000	\$ 10,000
II-2.1	Project Prioritization				
II-3	PROGRAM AND PROJECT DEVELOPMENT	\$ 3,154	\$ -	\$ 12,615	\$ 15,769
II-3.1	STIP Participation				
II-3.2	Merger / Project Development				
II-4	GENERAL TRANSPORTATION PLANNING	\$ 5,800	\$ -	\$ 23,200	\$ 29,000
II-4.1	Regional and Statewide Planning				
II-4.2	Special Studies, Projects and Other Trainings				
III. ADMINISTRATION OF TRANSPORTATION PLANNING AND POLICIES					
III-1	ADMINISTRATIVE ACTIVITIES	\$ 4,100	\$ -	\$ 16,400	\$ 20,500
III-1.1	Administrative Documents				
III-1.2	TCC / TAC Work Facilitation; Ethics Compliance				
III-1.3	Program Administration				
IV. DIRECT COSTS					
IV-1	PROGRAMMATIC DIRECT CHARGES	\$ 1,815	\$ -	\$ 7,260	\$ 9,075
IV-1.1	Program-wide Direct Costs				
IV-2	ADVERTISING	\$ 100	\$ -	\$ 400	\$ 500
IV-2.1	News Media Ads				
IV-3	LODGING, MEALS, INCIDENTALS	\$ 300	\$ -	\$ 1,200	\$ 1,500
IV-3.1	Hotel Costs				
IV-3.2	Meal Costs				
IV-3.3	Incidentals				
IV-4	POSTAGE	\$ 25	\$ -	\$ 100	\$ 125
IV-4.1	Mailings				
IV-5	REGISTRATION / TRAINING	\$ 200	\$ -	\$ 800	\$ 1,000
IV-5.1	Conference Registration				
IV-5.2	Meeting / Workshop / Training Fees				
IV-6	TRAVEL	\$ 300	\$ -	\$ 1,200	\$ 1,500
IV-6.1	Mileage Reimbursement				
IV-6.2	Car Rental Costs				
IV-6.3	Other Travel Expenses				
V. INDIRECT COSTS					
V-1	INDIRECT COSTS	\$ -	\$ -	\$ -	\$ -
V-1.1	Incurring Indirect Costs				
RPO OPERATIONAL EXPENSE TOTAL		\$ 26,594	\$ -	\$ 106,375	\$ 132,969

Approved by the TAC on: 5/18 2023



 Signature, TAC Chairman


 Signature, RPO Secretary