RRRPO *New* Meeting Location:
Union County Government Center/*H. R. Training Rm(#131)*
500 North Main St., Monroe, NC, 28112

Public Parking Lot

Union County Building

Government Center Entrance

Handicap Parking

Non-Union County Building

Union County Government Cente
500 North Main Street
Monroe, NC 28112
T 704.283.3500
unioncountync.gov

The H.R. Training Room (#131) is located on the first floor of the Union County Government Center, 500 North Main Street, Monroe, NC 28112.

Attendees will need to enter the Government Center through the Jefferson Street entrance which will be on the first floor. The Government Center is the taller building. Also, attendees will need to sign in at the security desk and show their driver's license. After passing the security desk, take a left and the room is located at the end of the hallway on the right.

UNIONCOUNTY
north carolina

Thursday, September 21, 2023
Union County Government Center,
Monroe, NC
HR Training Rm.(#131)
6:00-8:00 pm

AGENDA: TECHNICAL ADVISORY COMMITTEE

1. **Ethics Statement**
   John Ballard, Chairperson

2. **Public Comment**

3. **Amend/Adopt Agenda**.....**(ACTION NEEDED)**
   John Ballard, Chairperson

4. **Approval of Minutes from May 2023**.....**(ACTION NEEDED)**
   John Ballard, Chairperson

5. **Revised RRRPO 2024 PWP/Budget Increase**.....**(ACTION NEEDED)**
   Lee Snuggs, RRRPO

   The RRRPO yearly budget from NCDOT was increased from $132,969 to $153,000. The official FY2024 Increased Allocation Letter, as well as our previously approved FY24 PWP budget is included in the agenda packet. Statements from Andy Bailey concerning the increase are:
   **The purpose of the FY24 increase is to offset the price increase of goods and services required for the administration of the RPO. The last increase in budget was 2017, and since that time cost has increased exponentially.*

   **If you would like to request a Project or Special Study for your jurisdiction, this is to be accomplished in January, 2024, when you will receive an email from Jamal Alavi for request of Project(s)/Special Studies for FY25.*
   **The 15% supplement from NCDOT to assist with jurisdiction's local match is only guaranteed for FY24.*

6. **Town of Badin Signage Update**.....**(INFORMATION)**
   Lee Snuggs, RRRPO

   The RRRPO has been working with the Town of Badin for new signage to be located at Hwy.#24/27 & Valley Drive.

7. NCDOT Updates
a. County Updates……..Division Staff
b. Mobility & Safety Division…….Regional Traffic Staff
c. Corridor Development Engineer…….. Scott Miller
d. Transportation Planning Division…….. Roger I. Castillo

8. Old Business

9. New Business

10. Adjourn

Dinner Provided

Next Meeting: November 16, 2023

STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J. ERIC BOYETTE
SECRETARY

June 1, 2023

Mr. Lee Snuggs, Regional Planner
Rocky River Rural Planning Organization
201 South Second Street
Albemarle, North Carolina 28001

Subject: Rocky River Rural Planning Organization, FY 2024

Dear Mr. Snuggs:

The North Carolina Department of Transportation has allocated Federal SPR (State Planning and Research) funds as detailed in the chart below:

FY 2024 Rocky River RPO Allocation			
80% Federal SPR funds	5% local match	15% State funds (Local Match Assistance per NCGS 136-214)	Total not-to-exceed work plan Federal + local match
$122,400	**$7,650**	**$22,950**	**$153,000**

The funds are available on a reimbursable basis according to an 80/5/15 cost share and are expected to be matched by a minimum 5% local funds.

Reimbursement for planning expenses should be made through the invoice submittal procedure as outlined by the RPO Administrative Procedures. Reimbursements will only be made for transportation planning expenses incurred in executing the work tasks described in your approved FY 2024 PWP, which is due by May 16, 2023.

If you have any questions or concerns, please feel free to contact me at jalavi@ncdot.gov, (919)-707-0901.

Sincerely,

Jamal Alavi

Jamal Alavi, PE
Director
Transportation Planning Division

Cc: Andy Bailey, NCDOT
Roger Castillo, NCDOT

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
TRANSPORTATION PLANNING DIVISION
1554 MAIL SERVICE CENTER
RALEIGH, NC 27699-1554

Telephone: (919) 707-0900
Fax: (919) 733-9794
Customer Service: 1-877-368-4968

Website: www.ncdot.gov

Location:
1 SOUTH WILMINGTON STREET
RALEIGH, NC 27601

FY 2024 (July 1, 2023-June 30, 2024)
PLANNING WORK PROGRAM
ANNUAL FUNDING SOURCES TABLE
Rocky River Rural Planning Organization

TASK CODE	WORK CATEGORY	RPO PROGRAM FUNDS			
		LOCAL	State	FEDERAL	TOTAL
		5%	15%	80%	100%
I. DATA COLLECTION AND ASSESSMENT					
I-1	**DATA COLLECTION AND ASSESSMENT**	$ 1,000	$ 3,000	$ 16,000	$ 20,000
I-1.1	Highway				
I-1.2	Other Modes				
I-1.3	Socioeconomic				
I-1.4	Title VI				
II. TRANSPORTATION PLANNING					
II-1	**COMPREHENSIVE TRANSPORTATION PLAN (CTP) DEVELOPMENT**	$ 1,350	$ 4,050	$ 21,600	$ 27,000
II-1.1	Develop CTP Vision				
II-1.2	Conduct CTP Needs Assessment				
II-1.3	Analyze Alternatives and Environmental Screening				
II-1.4	Develop Final Plan				
II-1.5	Adopt Plan				
II-2	**PRIORITIZATION**	$ 560	$ 1,680	$ 8,960	$ 11,200
II-2.1	Project Prioritization				
II-3	**PROGRAM AND PROJECT DEVELOPMENT**	$ 821	$ 2,464	$ 13,140	$ 16,425
II-3.1	STIP Participation				
II-3.2	Merger / Project Development				
II-4	**GENERAL TRANSPORTATION PLANNING**	$ 1,750	$ 5,250	$ 28,000	$ 35,000
II-4.1	Regional and Statewide Planning				
II-4.2	Special Studies, Projects and Other Trainings				
II-4.2.1	Special Study #1 - insert name of consultant-led study here	$ -	$ -	$ -	$ -
II-4.2.2	Special Study #2 - insert name of consultant-led study here	$ -	$ -	$ -	$ -
III. ADMINISTRATION OF TRANSPORTATION PLANNING AND POLICIES					
III-1	**ADMINISTRATIVE ACTIVITIES**	$ 1,200	$ 3,600	$ 19,200	$ 24,000
III-1.1	Administrative Documents				
III-1.2	TCC / TAC Work Facilitation; Ethics Compliance				
III-1.3	Program Administration				
IV. DIRECT COSTS					
IV-1	**PROGRAMMATIC DIRECT CHARGES**	$ 700	$ 2,100	$ 11,200	$ 14,000
IV-1.1	Program-wide Direct Costs				
IV-2	**ADVERTISING**	$ 50	$ 150	$ 800	$ 1,000
IV-2.1	News Media Ads				
IV-3	**LODGING, MEALS, INCIDENTALS**	$ 75	$ 225	$ 1,200	$ 1,500
IV-3.1	Hotel Costs				
IV-3.2	Meal Costs				
IV-3.3	Incidentals				
IV-4	**POSTAGE**	$ 6	$ 19	$ 100	$ 125
IV-4.1	Mailings				
IV-5	**REGISTRATION / TRAINING**	$ 63	$ 188	$ 1,000	$ 1,250
IV-5.1	Conference Registration				
IV-5.2	Meeting / Workshop / Training Fees				
IV-6	**TRAVEL**	$ 75	$ 225	$ 1,200	$ 1,500
IV-6.1	Mileage Reimbursement				
IV-6.2	Car Rental Costs				
IV-6.3	Other Travel Expenses				
V. INDIRECT COSTS					
V-1	**INDIRECT COSTS**	$ -	$ -	$ -	$ -
V-1.1	Incurred Indirect Costs				
RPO OPERATIONAL EXPENSE TOTAL		$ 7,650	$ 22,950	$ 122,400	$ 153,000

Approved by the TAC on: _____20__

_____
Signature, TAC Chairman

_____
Signature, RPO Secretary

FY 2024 (July 1, 2023-June 30, 2024)
PLANNING WORK PROGRAM/DRAFT
ANNUAL FUNDING SOURCES TABLE
Rocky River RPO

TASK CODE	WORK CATEGORY	RPO PROGRAM FUNDS			
		LOCAL 20%	State 0%	FEDERAL 80%	TOTAL
I. DATA COLLECTION AND ASSESSMENT					
I-1	DATA COLLECTION AND ASSESSMENT	$ 4,000	$ -	$ 16,000	$ 20,000
I-1.1	Highway				
I-1.2	Other Modes				
I-1.3	Socioeconomic				
I-1.4	Title VI				
II. TRANSPORTATION PLANNING					
II-1	COMPREHENSIVE TRANSPORTATION PLAN (CTP) DEVE	$ 4,800	$ -	$ 19,200	$ 24,000
II-1.1	Develop CTP Vision				
II-1.2	Conduct CTP Needs Assessment				
II-1.3	Analyze Alternatives and Environmental Screening				
II-1.4	Develop Final Plan				
II-1.5	Adopt Plan				
II-2	PRIORITIZATION	$ 2,000	$ -	$ 8,000	$ 10,000
II-2.1	Project Prioritization				
II-3	PROGRAM AND PROJECT DEVELOPMENT	$ 3,154	$ -	$ 12,615	$ 15,769
II-3.1	STIP Participation				
II-3.2	Merger / Project Development				
II-4	GENERAL TRANSPORTATION PLANNING	$ 5,800	$ -	$ 23,200	$ 29,000
II-4.1	Regional and Statewide Planning				
II-4.2	Special Studies, Projects and Other Trainings				
III. ADMINISTRATION OF TRANSPORTATION PLANNING AND POLICIES					
III-1	ADMINISTRATIVE ACTIVITIES	$ 4,100	$ -	$ 16,400	$ 20,500
III-1.1	Administrative Documents				
III-1.2	TCC / TAC Work Facilitation; Ethics Compliance				
III-1.3	Program Administration				
IV. DIRECT COSTS					
IV-1	PROGRAMMATIC DIRECT CHARGES	$ 1,815	$ -	$ 7,260	$ 9,075
IV-1.1	Program-wide Direct Costs				
IV-2	ADVERTISING	$ 100	$ -	$ 400	$ 500
IV-2.1	News Media Ads				
IV-3	LODGING, MEALS, INCIDENTALS	$ 300	$ -	$ 1,200	$ 1,500
IV-3.1	Hotel Costs				
IV-3.2	Meal Costs				
IV-3.3	Incidentals				
IV-4	POSTAGE	$ 25	$ -	$ 100	$ 125
IV-4.1	Mailings				
IV-5	REGISTRATION / TRAINING	$ 200	$ -	$ 800	$ 1,000
IV-5.1	Conference Registration				
IV-5.2	Meeting / Workshop / Training Fees				
IV-6	TRAVEL	$ 300	$ -	$ 1,200	$ 1,500
IV-6.1	Mileage Reimbursement				
IV-6.2	Car Rental Costs				
IV-6.3	Other Travel Expenses				
V. INDIRECT COSTS					
V-1	INDIRECT COSTS	$ -	$ -	$ -	$ -
V-1.1	Incurred Indirect Costs				
RPO OPERATIONAL EXPENSE TOTAL		$ 26,594	$ -	$ 106,375	$ 132,969

Approved by the TAC on: 5/18 2023

Signature, TAC ~~Chairman~~ Vice-Chairman

Signature, RPO Secretary